

“BREAKING BORDERS”

PRESENTATION OF MY INTERNSHIP

Who am I?

- Alena Kadlecová
- Student of Palacký University, Olomouc
 - Faculty of Education
 - English - Social sciences
- Study period: 2009 - 2017
- Contemporary on internship at the Pädagogische Hochschule Kärnten / Viktor Frankl Hochschule in Klagenfurt, Austria

Where do I work as an intern?

- Klagenfurt am Wörthersee, Austria
- Pädagogische Hochschule Kärnten / Viktor Frankl Hochschule (University College of Teacher Education)
- Office for International Affairs





Internship - *My duties*

- Administration - Secretary work
- Support for incoming / outgoing students, incoming staff
- Help with organization of international events - informing guests via e-mail / phone calls, making lists of participants, their needs etc., creating info boards
- Keeping in touch with international coordinators

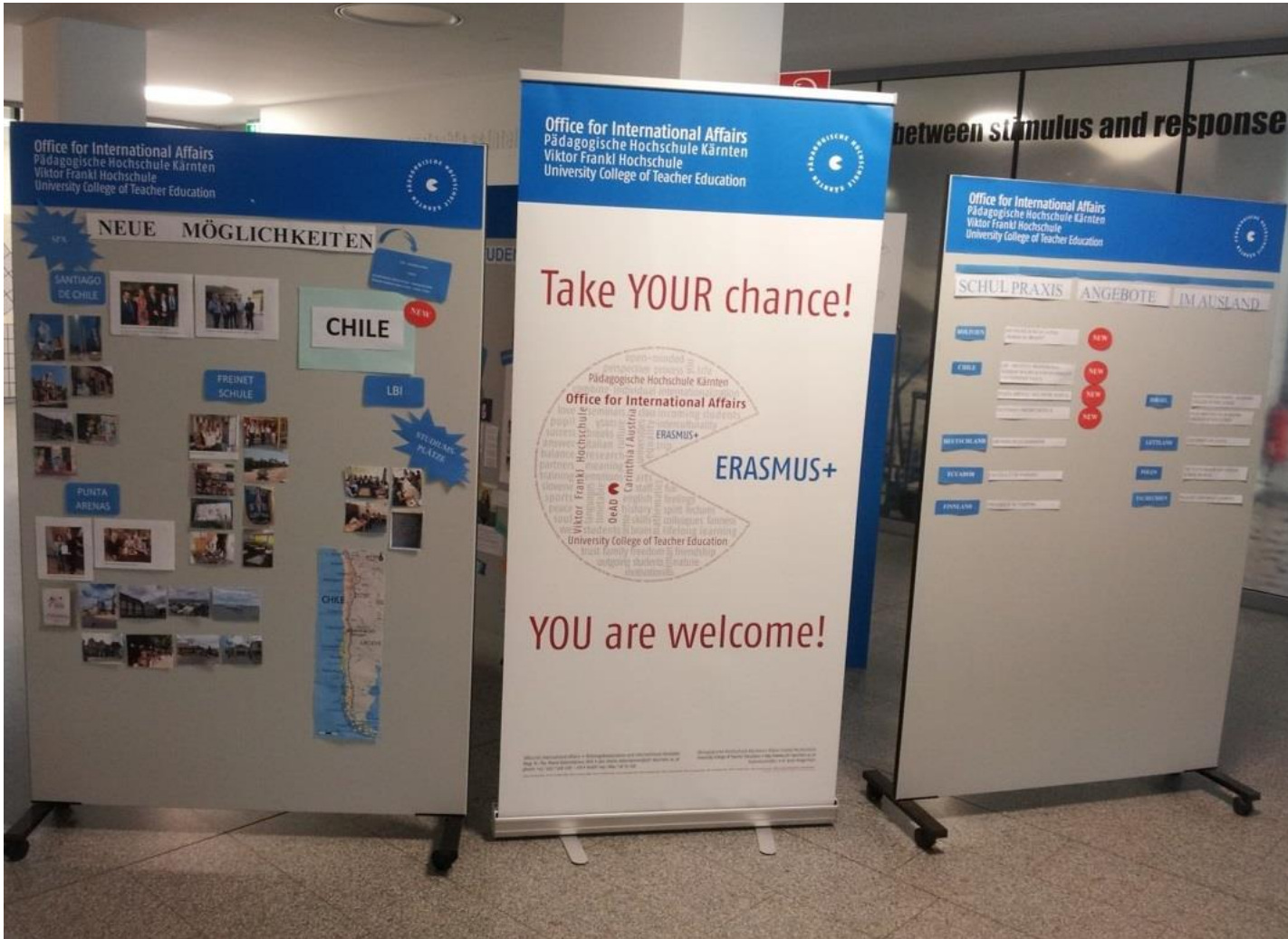
My Development

- Personal
- Professional
- Setting priorities
- Socialization - Work in group

Development of my teaching skills

- Teaching practice - Neue Mittelschule St. Jakob im Rosental
- NMS - Neue Mittelschule
- Idea of “Team teaching”





Thank you for your attention!